



Making Gifts to The Chapel & York Hong Kong Foundation

Thank you for your gift to Chapel & York Hong Kong Foundation. The Chapel & York HK Foundation is a registered charity under Section 88 of the Hong Kong SAR Inland Revenue Department Ordinance. All donations are tax-deductible to the extent allowed by law and we will issue a donation receipt to acknowledge your generosity.

Our bank account can accept donations in HKD, GBP, AUD, and USD. Please ensure that you give clear instructions to your bank in which currency you wish to make your donation. You will be issued a donation receipt in HKD as per the Hong Kong SAR Inland Revenue Department guidelines. We use HSBC's publicly quoted exchange rate (on the day the funds clear our account) for any conversions into HKD (a special note will be made on the form that the donation was given in a different currency).

You may donate to the Chapel & York Kong Kong Foundation in the following ways:

ONLINE

Online donations may be made through our website at www.chapel-yorkhkhkfoundation.org. You are able to set up monthly recurring donations when donating online.

Please select the charity you wish to support from the drop-down list so we can ensure the funds reach the organisation of your choice. Donations are processed via Stripe and are subject to a processing fee of 3.4% + HK\$2.35 per donation (American Express fees may vary). You can choose to cover these costs, if you wish.

WIRE TRANSFER

For security purposes we do not publicly list our bank account details. Please fill in the wire transfer form at <https://www.hongkongfoundationforcharities.org/donate-to-hkfc/wire/> and the wire transfer details will be emailed to you. Please note you should fill in this form each time you donate by wire to ensure you receive our most up to date bank details and so that we can match your gift with the organisation you wish to support. Please also state the charity name in the wire reference.

CHEQUE

Cheque donations should be made payable to the **Hong Kong Foundation for Charities Ltd.** and sent to:

Chapel & York Hong Kong Foundation
Unit B, 19/F, Queen's Centre,

58-64 Queen's Road East
Wanchai, Hong Kong.

So that we may allocate the donation correctly, please include a completed 'Offline Donation Form' which can be found at <https://www.hongkongfoundationforcharities.org/donate-to-hkfc/> (or email info@chapel-yorkhkfoundation.org for a copy).

If you deposit your cheque into our bank account by ATM, please ensure you send us a copy of the receipt issued and if possible, a copy of the cheque, together with the completed offline donation form, to ensure the donation is allocated to the correct fund.

GIFTS OF STOCK

If you wish to make a donation in the form of stocks or shares, please email info@chapel-yorkhkfoundation.org to discuss specific arrangements. Please note donors are not eligible for tax relief on the value of the shares, but will be able to waive the Stamp Duty. To obtain tax relief, donors can sell their shares and claim tax relief on any cash amounts donated.

GIFTS OF PERSONAL PROPERTY

If you wish to make a donation in the form of personal property (e.g. art, books), please email info@chapel-yorkhkfoundation.org to discuss specific arrangements.

LEGACIES, BEQUESTS AND OTHER PLANNED GIVING

The Chapel & York HK Foundation can be named in your will and other planned giving instruments. Please email info@chapel-yorkhkfoundation.org to discuss specific arrangements.

ACKNOWLEDGEMENT

The Chapel & York Hong Kong Foundation will send an acknowledgement to you confirming receipt of the donation and the Fund you have chosen will support. Please note that we require your email address for the receipt and your physical address for tax purposes.

Receipts are sent when donations have been received by the Foundation – for online donations these are transferred by Stripe to our bank account every Monday; wire transfers and cheques may take several days to arrive.

Please note that there may be a delay in acknowledgment if you do not provide all the correct information alongside a donation.

Thank you for your gift to the Chapel & York Hong Kong Foundation.

The Chapel & York HK Foundation is the trading name of the
Hong Kong Foundation for Charities Ltd | Registration Number 65159428-000
E: info@chapel-yorkhkfoundation.org | T: +852 9162 6036
Registered address: Unit B, 19/F, Queen's Centre, 58-64 Queen's Road East
Wanchai, Hong Kong

